



Guildhall Gainsborough

Lincolnshire DN21 2NA

Tel: 01427 676676 Fax: 01427 675170

AGENDA

This meeting will be webcast live and the video archive published on our website

Corporate Policy and Resources Committee**Thursday, 15th January, 2026 at 6.30 pm****Council Chamber - The Guildhall, Marshall's Yard, Gainsborough, DN21 2NA**

Members: Councillor Owen Bierley (Chairman)
Councillor Paul Swift (Vice-Chairman)
Councillor Matthew Boles
Councillor Frazer Brown
Councillor Ian Fleetwood
Councillor Paul Key
Councillor Jeanette McGhee
Councillor Tom Smith
Councillor Baptiste Velan
Councillor Moira Westley
Councillor Trevor Young

1. Apologies for Absence**2. Public Participation Period**

Up to 15 minutes are allowed for public participation. Participants are restricted to 3 minutes each.

3. Minutes of Previous Meeting

(PAGES 3 - 10)

To confirm and sign as a correct record the Minutes of the Meeting of the Corporate Policy and Resources Committee held on Thursday, 11 December 2025

4. Declarations of Interest

Members may make declarations of Interest at this point or may make them at any point in the meeting.

5. Matters Arising Schedule

(PAGE 11)

Setting out current position of previously agreed actions as at 7 January 2026

Agendas, Reports and Minutes will be provided upon request in the following formats:

Large Clear Print: Braille: Audio: Native Language

6. Public Reports for Approval:

- i) Review of Earmarked Reserves 2025/26 (PAGES 12 - 20)
- ii) Change to the Terms of Reference of the Working Group known as the 'Savings Board' (PAGES 21 - 30)
- iii) Committee Work Plan (PAGES 31 - 33)

7. Exclusion of Public and Press

To resolve that under Section 100 (A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act.

8. Exempt Reports

- i) Homelessness reserve draw down (PAGES 34 - 50)

Paul Burkinshaw
Head of Paid Service
The Guildhall
Gainsborough

Wednesday, 7 January 2026

Agenda Item 3

Corporate Policy and Resources Committee – 11 December 2025
Subject to Call-in. Call-in will expire at 5pm on 8 January 2026

WEST LINDSEY DISTRICT COUNCIL

MINUTES of the Meeting of the Corporate Policy and Resources Committee held in the Council Chamber - The Guildhall, Marshall's Yard, Gainsborough, DN21 2NA on 11 December 2025 commencing at 6.30 pm.

Present: Councillor Owen Bierley (Chairman)
Councillor Paul Swift (Vice-Chairman)

Councillor Matthew Boles
Councillor Frazer Brown
Councillor Ian Fleetwood
Councillor Tom Smith
Councillor Moira Westley
Councillor Trevor Young
Councillor Stephen Bunney
Councillor Mrs Lesley Rollings
Councillor Mrs Mandy Snee

In Attendance:
Peter Davy Director of Finance and Assets (Section 151 Officer)
Lisa Langdon Assistant Director People and Democratic (Monitoring Officer)

Alan Bowley Interim Director of Operational and Commercial Services
Sally Grindrod-Smith Director Planning, Regeneration & Communities
Claire Bailey Senior Change, Projects and Performance Officer
Tom Hamilton Senior Systems Development Officer
Alison McCulloch Revenues Manager
Darren Mellors Performance & Programme Manager
Lynne Thomsett People Services Manager
Ele Snow Senior Democratic and Civic Officer

Apologies:
Councillor Paul Key
Councillor Jeanette McGhee
Councillor Baptiste Velan

Membership:
Councillor M Snee was appointed substitute for Councillor P Key
Councillor S Bunney was appointed substitute for Councillor J McGhee
Councillor L Rollings was appointed substitute for Councillor B Velan

66 PUBLIC PARTICIPATION PERIOD

There was no public participation.

67 MINUTES OF PREVIOUS MEETING/S

The Chairman explained there were two sets of minutes, one for approving and one for noting.

Having been moved and seconded it was

RESOLVED that the Minutes of the Meeting of the Corporate Policy and Resources Committee held on Thursday, 13 November 2025 be confirmed and signed as a correct record.

With no comments or questions, the minutes of the meeting of the Joint Staff Consultative Committee held on Thursday, 27 November 2025, were **NOTED**.

68 DECLARATIONS OF INTEREST

There were no declarations of interest as this point in the meeting.

69 MATTERS ARISING SCHEDULE

With no comments or questions, the Matters Arising Schedule, setting out the position of previously agreed actions as at 3 December 2025, was **DULY NOTED**.

70 PEOPLE DEVELOPMENT: MANAGING PERFORMANCE AND CAPABILITY PROCEDURE

The Committee gave consideration to a report presented by the People Services Manager, and following recommendation from the Joint Staff Consultative Committee (JSCC). It was explained that approval was sought to introduce two new employment procedures. The first, Workforce Development, was a new approach to replace traditional appraisals and one-to-one meetings. This was intended to promote regular conversations between managers and employees, focusing on wellbeing, performance, relationships, and professional development. The second, the Capability Procedure, had been updated to address underperformance through a structured and supportive process. Both approaches had equality and diversity implications, ensuring fair treatment, inclusive practices, and legal compliance under the Equality Act 2010.

Members were provided with a summary of each procedure, as well as the engagement and feedback received from staff, and were asked to formally approve both procedures.

The Committee expressed their support for the procedures and thanked officers for their work, and also the JSCC, for their thorough review and feedback. In response to a question as to whether Councillors could feed into the processes, it was explained that any comments or concerns should, in the first instance, be raised through the appropriate channels, for example line managers or the service Director.

The Chairman reiterated thanks to staff and members of the JSCC, and, having been

proposed and seconded, the vote was taken. It was

RESOLVED that following the recommendation by the Joint Staff Consultative Committee, two new employment procedures be approved, namely:

- Workforce Development (replacing the previous appraisal process)
- Capability Procedure

71 COMMUNITY GRANTS PROGRAMME

Members heard from the Director of Planning, Regeneration and Communities, who provided an update on the Community Grants Programme spend and explained that approval was sought to allocate funds from the earmarked reserve. It was highlighted that during the 2025/26 financial year, the Community Grant Programme had experienced very high demand to support a wide range of community projects in locations throughout West Lindsey. As of November 2025, the Programme had made 39 grant awards with a total of £451,276 being awarded, with £2,426 remaining for new grant awards. This excluded funds from the Environmental and Climate Change earmarked reserve.

Members heard that there were 29 new grant applications waiting for review with the Community Grants Panel. These represented a wide range of impactful projects that could greatly benefit people and places. Therefore, with the support of the Community Grants Panel, it was requested that additional funds be allocated to enable more grant applications to be approved during the 2025/26 financial year.

Members of the Committee expressed their support for the request, and with the recommendation proposed and seconded, and no further comments from the Committee, the Chairman took the vote. It was

RESOLVED that the release of £80,000 from the Communities at Risk earmarked reserve to support the delivery of the Community Grants Programme be approved.

72 PROGRESS AND DELIVERY QUARTER TWO (2025/26)

The Committee gave consideration to the Progress and Delivery Quarter Two report for 2025/26, including the Performance Improvement Plan. The Senior Transformation and Performance Officer highlighted that 81% of all KPIs were exceeding target, 6% were within tolerance, and 17% were below target. This figure equated to six measures, five of which were covered by the Performance Improvement Plan. The Officer provided further context to those measures included in the plan, and summarised actions being taken to improve performance.

It was also explained that work was underway to review the Progress and Delivery measure sets for the 2026/27 performance framework. The recommendation was to align measures with the refreshed themes of the Corporate Plan and to transition from portfolio/service-based formats to strategic theme-based structures. The review would also consider introducing new indicators where gaps existed, and reassess targets for measures which consistently exceeded expectations. Those measures not directly aligned to the Corporate

Plan themes were proposed to be used to monitor operational service delivery and would form a new operational report.

Members heard that as part of the review process, approval for the proposed approach would be sought from members of the Overview and Scrutiny Committee, with engagement from Group Leaders to ensure broader member involvement. Following the review, the proposed measures and targets would be presented to the Corporate Policy and Resources Committee for approval in February 2026.

In response to a question regarding secondary sales at the Lea Fields Crematorium, it was explained these included memorial items such as plaques. The reason for the significant drop from previous years was not known, however Officers undertook to request that information from the team. It was also enquired as to why the number of services had reduced, and it was agreed for Officers to share benchmarking data with Members.

A Member of the Committee thanked Officers for the detail provided in the report, however questioned whether there was sufficient focus on improving outcomes, particularly for those areas which were included in the Performance Improvement Plan. He highlighted the connection between the two policy committees and enquired as to why there was no information provided as to what had been raised or noted when the report was presented to the Prosperous Communities Committee. He queried whether the Chairman of that committee could also be present at the meeting of the Corporate Policy and Resources Committee in order to present the outcome of their debate, with the aim of having a consensus across the two committees as to whether sufficient work was being undertaken to improve those areas where it was required.

Members of the Committee agreed with the need for both policy committees to address those performance concerns, and for the policy committees to take responsibility for, and drive forward, continuous improvement. Officers highlighted the inclusion of the Performance Improvement Plan had been as a result of debate and recommendations from the policy committees in the past, and also reiterated the work in progress to review the Progress and Delivery measure sets for the 2026/27 performance framework.

There was significant debate regarding the role of the policy committees, and the Overview and Scrutiny Committee, in a fourth option council compared to an executive model of governance. Reference was made to a previous communication from Government which aimed to bring all councils into the executive model, however this was no longer a certain outcome. The Monitoring Officer explained the position to date, and offered to address any questions arising in due course.

With regard to the interaction between the two policy committees, and how to ensure performance improvement was driven forward, it was requested that the review of the process and the KPIs was returned to the Committee in a timely manner in order for the focus to be maintained. Officers were in agreement and highlighted the proposed measures and targets would be presented to the Corporate Policy and Resources Committee for approval in February 2026.

With the Chairman thanking all for their comments and involvement in the debate, and having been proposed, seconded, and voted upon, it was

RESOLVED that the performance of the Council's services had been assessed through agreed performance measures and areas where improvements should be made had been indicated, having regard to the remedial measures set out in the report.

73 LOCAL COUNCIL TAX SUPPORT SCHEME 2026/27

The Committee gave consideration to a report presented by the Revenues Manager, seeking to adopt a Local Council Tax Support Scheme for 2026/27. It was explained that Council Tax Benefit was a national scheme providing means-tested financial help for low-income households to pay their Council Tax liability. This was abolished on 31 March 2013 by the Local Government Finance Act 2012 which placed a legal requirement on every billing authority to adopt a Localised Council Tax Support (LCTS) scheme. Since the inception of the LCTS scheme on 1 April 2013 relatively minor changes had been made, which had enabled claimants to receive a similar level of support each year and enabled the council to maintain an annual council tax collection rate of around 98%. This was just in the top quartile collection rate in the country.

Members heard that in 2020, 2021, 2022 and 2023, following the Covid-19 pandemic, the Government awarded a grant to all local authorities for a payment to be paid to all working aged council tax support claimants. This was paid directly to council tax accounts and it also permitted the use of any surplus to support economically vulnerable people and households. No such grant had been made available since 2023/24 and therefore those still struggling financially since the pandemic had not had any additional assistance since 31 March 2024.

It was highlighted that any significant change to the LCTS scheme for 2026/27 was likely to have a negative impact on the collection rate and reduce the yield over the year. It currently remained an affordable system which was able to provide assistance to low income households. When considering the scheme for 2026/27, consideration needed to be given to the government's plans for Local Government Reorganisation which would see West Lindsey District Council restructured into an upper tier Unitary Council. This restructure would mean that the current council tax reduction scheme would require modifications to consider new populations and to consider all the schemes in force at each district council at that time. Therefore, it was possible that any significant changes for 2026/27 could be changed again within a year or two, with potential negative impacts on council tax support claimants navigating entitlement to new awards.

Members were reminded that the finalised LCTS scheme was required to be approved and adopted by Full Council, by 31 January 2026.

With thanks to the Officer and her team for their continued hard work and dedication, the recommendation contained within the report was duly proposed and seconded. On taking the vote it was unanimously

RESOLVED that

- a) the content of the report be noted; and
- b) the adoption of Option 1 of the report for the Local Council Tax Support

Scheme for West Lindsey District Council for 2026/27 be **RECOMMENDED** to Full Council. That being:

- to make no changes to the current council tax support scheme apart from to apply any new legislative requirements and the uprating of the non-dependent charges, applicable amounts and household allowances and deductions, used in the calculation of the reduction in accordance with the Department for Works and Pensions (DWP) annual 'up-ratings'
- to apply any additional changes to mirror government welfare benefit regulations during the year which are intended to increase the income of benefit recipients to avoid unintended consequences to customers.

74 MEMBER ATTENDANCE AT THE DISTRICT COUNCILS NETWORK (DCN) CONFERENCE 2026 AND THE LOCAL GOVERNMENT ASSOCIATION (LGA) ANNUAL CONFERENCE 2026

The Chairman introduced the next report, seeking approval for additional Members to attend both the District Councils Network (DCN) and Local Government Association (LGA) conferences in 2026. He explained that it was right for elected Members to engage as widely and as fully as possible whilst the opportunity to do so remained in place, and to try to influence decisions that impacted the district as best they could. In response to a question as to how the additional places would be allocated, the Chairman explained that would be in consultation with the Chief Executive and Leader of the Council.

Having been moved from the Chair, and duly seconded, the vote was taken and it was unanimously

RESOLVED that two additional Member spaces be reserved at both the District Councils Network (DCN) Conference and the Local Government Association (LGA) Annual Conference, and delegated authority be granted to the Chief Executive in consultation with the Leader to determine which Members shall attend.

75 REVIEW OF CIVIC TRANSPORT ARRANGEMENTS

Members heard from the Senior Democratic and Civic Officer, who highlighted the previous reports presented to the Committee in February 2024 and February 2025 regarding the provision of the civic car. She explained that the review of civic transport arrangements had been undertaken since the previous report earlier in the year, and noted that having regard to the limited use of the vehicle, the operational requirements associated with employment of a chauffeur, and management and maintenance of the vehicle, the report recommended option one, that being to dispose of the civic car.

The Committee expressed their full support for the recommendation, highlighting the need to make savings where possible and the fact that the vehicle was rarely used. The Chairman of the Council stated his support, noting the arrangements which he had used to good effect.

In response to a question regarding the much reduced number of civic events compared to

times gone by, it was explained that the covid-19 pandemic had put a stop to a great number of events, with civic offices across the country simply not returning to pre-pandemic levels of business. The cost of living crisis was also attributed, with councils unable to afford, or justify the costs, of many civic functions.

Having been proposed and seconded, and on taking the vote, it was unanimously

RESOLVED that the civic car be sold and proceeds from the sale be held in an earmarked reserve, and Officers undertake to arrange civic transport for the Chairman and Vice-Chairman of the Council on an 'as required' basis. Use of the earmarked reserve to be reviewed in line with current Financial Procedure Rules.

76 COMMITTEE WORK PLAN

A Member of the Committee reiterated the request for a review of the KPIs to return to a future meeting. With no further comments or questions, the Committee Work Plan was **DULY NOTED**.

77 EXCLUSION OF PUBLIC AND PRESS

RESOLVED that under Section 100 (A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 1, 2 and 3 of Part 1 of Schedule 12A of the Act.

Note: The meeting entered into closed session at 7.26pm

78 COUNCIL DEBTS FOR WRITE OFF 2025/26

Members considered a report which detailed debts in respect of Council Tax, National Non-Domestic Rates and Housing Benefit Overpayments which were now deemed irrecoverable, and for which approval was being sought for the debts to be written off.

All the accounts listed for write off had been through a rigorous collection process and/or trace enquiries prior to the submission for write off. Details of the recovery action taken were included at section six in the report, along with an explanation of the Insolvency Act 1986.

None of the accounts listed currently had any possibility of payment. However, assurance was given that in the event of any dividends or other payments being received, debts could and would be written back onto the accounts.

Members of the Committee raised significant concerns that businesses listed within the report had also been recipients of grant funding through the council, and questioned how that could be the case. Officers undertook to conduct further in depth analysis, and work with a cross-spread of council officers and teams to address such concerns. The Vice-Chairman of the Prosperous Communities Committee offered his assistance if required.

Having been proposed, seconded, and voted upon it was

RESOLVED that the following arrears be approved for write off:

- a) Council Tax arrears to the value of £91,199.70; and
- b) National Non-Domestic rates arrears to the value of £187,145.47; and
- c) Housing Benefit Overpayments arrears to the value of £9,555.11

Note: Councillor T. Young requested that his vote against the proposal be on record.

79 CONTRACT EXEMPTION REPORT - CUSTOMER RELATIONSHIP MANAGEMENT SYSTEM

The Committee heard from the Section 151 Officer regarding a procurement exception for the provision of the Customer Relationship Management System. It was explained that the contract for the current provider was due for renewal, and the costs involved required approval from the Committee. However, renewal of the contract remained the most cost effective option, as well as retaining continuity of service. It was also highlighted to Members that the quoted cost was a fixed price.

Having been proposed and seconded, it was

RESOLVED that a procurement exception be approved to continue for a three year period with the existing provider of the Customer Relationship Management System, for the agreed cost.

80 BUILDING CONTROL AND COMMERCIAL WASTE SERVICES FEES AND CHARGES 2026/27

The Chairman introduced the final report, regarding the Building Control and Commercial Waste Services Fees and Charges for 2026/2027, which had been deferred from the previous meeting. He referenced the workshop which had taken place between meeting dates, and thanked the officers for their assistance with understanding the financial detail.

On being proposed, seconded, and voted upon, it was

RESOLVED that Members **recommend** to Full Council for approval and inclusion within the 2026/2027 Revenue Budget, the proposed Fees and Charges for Building Control at Appendix A, as recommended by Prosperous Communities Committee.

The meeting concluded at 8.00 pm.

Chairman

Corporate Policy & Resources Committee Matters Arising Schedule

Purpose: To consider progress on the matters arising from previous Corporate Policy & Resources Committee meetings.

Recommendation: That Members note progress on the matters arising and request corrective action if necessary.

Status	Title	Action Required	Comments	Due Date	Allocated To
Green	Opportunities for Member Development	Identified requests for Member Development opportunities to be retained within the Democratic Services team, for Officers to arrange in due course.	CP&R 24.07.25: 'With regard to further training, a Committee Member suggested that Members of the Council, in addition to staff, should receive training on anti-bribery and corruption.' and 'the Chairman noted that workshops had previously been held on housing-related topics, including landlord registration, funding, and support. It was suggested that consideration be given to holding a future workshop to address the issues raised during the meeting.'	31/01/26	Ele Snow
Green	Estimated Cost of LGR	Estimated costs related to LGR across Lincolnshire (to date) to be shared with Members	CP&R 25.09.25: Members requested that Officers ascertain and present collective spend on LGR across the county.	31/01/26	Peter Davy
Green	Member Development: Fees and Charges Process, Interpretation, Input from Members	Training to be provided to Members in order to aid their understanding of the process of how proposed fees & charges are managed / prices arrived at, and also how to interpret the information contained within the report and the Member role in the process / committee decisions.	CP&R 13.11.25: RESOLVED that ... Officers be tasked to progress work to review the presentation of the fees and charges and to include Member Development options to ease the budget setting process.	31/01/26	Ele Snow

Agenda Item 6a



Corporate Policy and
Resources Committee

Thursday 15 January 2026

Subject: Annual Review of Reserves 2025/2026

Report by: Director of Finance and Assets (S151)

Contact Officer: Sue Leversedge
Financial Services Manager (Deputy S151)
Sue.leversedge@west-lindsey.gov.uk

Purpose / Summary: To receive the annual review of Earmarked Reserves in advance of the formal Section 25 report (Section 151 Review of Robustness of Reserves) being brought to Council on 2 March 2026.

RECOMMENDATION(S):

- a) To maintain a general fund balance of between £2.0m and £2.5m.
- b) To consider the reserves the Council holds, and their levels as detailed in **Appendix A**.

IMPLICATIONS

Legal: None arising as a result of this report.

Financial : FIN/140/26/CPR/SL

As of 31 March 2025, Useable Reserves totalled £28.586m. After taking account of all approved movements the forecast balance as of 31st March 2031 is £18.027m, a reduction of £10.559m.

Corporate Policy and Resources Committee on the 12th of June 2025 considered a 'Review of Reserves' report to note the value held within Usable Reserves which could be agreed to fund future priorities. The amount provisionally allocated for reprioritisation was £8m.

The Corporate Plan is under development and once finalised a separate report will be brought to members to discuss the specific allocation of the £8m to align to corporate priorities.

Other approved use of reserves to the end of 2030/2031 totals £2.559m, which includes:

- Contributions to reserves £15.625m
- Use of reserves to fund capital expenditure (£12.586m)
- Use of revenue to fund revenue expenditure (£5.598m)

Reserves Name	Balance at 31/03/25 £	Potential Allocation for Reprioritisation £	Other Approved Movements £	Estimated Balance at 31/03/31 £
Service Investment / Renewals Total	4,270,265	(852,900)	880,600	4,297,965
Contingency / Risk Total	5,755,234	(650,000)	59,300	5,164,534
Investment for Priorities Reserve Total	9,532,794	(597,100)	(6,281,070)	2,654,624
Earmarked Reserves Total	19,558,293	(2,100,000)	(5,341,170)	12,117,123
General Fund Balance Total	4,478,192	0	(2,426,400)	2,051,792
Capital Receipts Total	1,479,318	(5,900,000)	4,809,425	388,743
Capital Grants Total	3,070,115	0	399,585	3,469,700
Usable Reserves Grand Total	28,585,918	(8,000,000)	(2,558,560)	18,027,358

The full list of Usable Reserves and their current balance is attached at [Appendix A](#).

Staffing : None arising as a result of this report.

Equality and Diversity including Human Rights : None arising as a result of this report.

Data Protection Implications : None arising as a result of this report.

Climate Related Risks and Opportunities: None arising as a result of this report.

Section 17 Crime and Disorder Considerations: None arising as a result of this report.

Health Implications: None arising as a result of this report.

Title and Location of any Background Papers used in the preparation of this report :

No background papers were used in the preparation of this report.

Risk Assessment :

It is considered the Council has a strong level of both earmarked and general reserves.

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

No

Key Decision:

A matter which affects two or more wards, or has significant financial implications

Yes

No

1. Executive Summary

- 1.1 There is a Statutory requirement for Local Authorities to have regard to the level of reserves needed for meeting estimated future expenditure when calculating the budget requirement. As part of the budget process, the Chief Finance Officer (Director of Finance and Assets) is required to make a statement on the robustness of estimates and adequacy of reserves.
- 1.2 In advance of finalising the Revenue Budget 2026/2027, this report gives members the opportunity to consider in detail the outcome of the annual Earmarked Reserves review and the level of General Fund Working Balance. The Base Budget 2026/2027 will be presented to this Committee in February and recommended to Council in March 2026.
- 1.3 This process involves looking at each reserve in detail to ascertain the calls on the reserve for current and future years. The balance is then reviewed to see if it is still required and whether the amount is accurate for the purpose of the reserve.
- 1.4 In summary the Earmarked Reserves review proposes to:
 - Reduce the number of reserves by deleting those which are no longer required.
 - Consider the level of General Fund Balance (GFB)

2. Background

- 2.1 The Council retains the following useable reserves, with balances as of 31st March 2025 totalling £28.586m as detailed below:
 - General Fund £4.478m, this includes:
 - £1.126m revenue budget surplus at year end 2024/2025 which was transferred to GFB and then allocated to specific Earmarked Reserves during 2025/2026, and
 - £0.931m approved revenue budget carry forwards at year end 2024/2025 which were transferred to GFB and then allocated back out to services during 2025/2026
 - Balance of GFB excluding these two items £2.421m
 - Earmarked Reserves £19.558m
 - Capital Receipts £1.479m
 - Capital Grants £3.070m

- 2.2 Reserves are sums set aside to meet possible future costs where there is no certainty about whether the costs will be incurred. The requirement for financial reserves is acknowledged in statute. Sections 32 and 43 of the Local Government Finance Act 1992 require billing and precepting authorities in England and Wales to have regard to the level of reserves needed for meeting estimated future

expenditure when calculating the budget requirement. Earmarked Reserves can only be used for the purposes for which they are earmarked. If the purpose of the reserve is to be changed, then this would require Council approval.

2.3 When reviewing the medium-term financial plan and preparing the annual budget a review of reserves is undertaken to consider future need, the establishment of new reserves, deletion of reserves no longer needed and maintenance of existing reserves.

Reserves are held for three main purposes:

- a working balance to help cushion the impact of uneven cash flows and avoid unnecessary temporary borrowing – this forms part of general reserves known as the General Fund Working Balance.
- a contingency to cushion the impact of unexpected events or emergencies – this also forms part of the General Fund Working Balance.
- a means of building up funds, often referred to as Earmarked Reserves, to meet known or predicted requirements or set aside for future investment; Earmarked Reserves are accounted for separately but legally remain part of the overall General Fund Balance.

West Lindsey District Council Earmarked Reserves are allocated across the following three categories:

- **Service Investment and Renewals** – Funds are set aside for known or planned future expenses, such as the maintenance or replacement of assets (e.g., vehicles, buildings), IT upgrades, or specific transformation projects that span multiple financial years.
- **Contingency and Risks** – Reserves provide a safety net to cushion the impact of unforeseen major one-off events or unbudgeted statutory items. This includes the Budget Stability reserve which is held to smooth the effects of reductions to government funding.
- **Investment for Priorities** – Earmarked funds set aside to finance specific planned projects or strategic objectives. This includes reserves allocated for Environmental and Climate Change projects, Cultural Strategy and Communities at Risk.

2.4 Section 25 (1) (b) of the Local Government Act 2003 requires the Chief Financial Officer (at West Lindsey District Council, this is the Director of Finance and Assets) to report to the Council on the adequacy of the proposed financial reserves. Guidance is published by the Chartered Institute of Public Finance and Accountancy (CIPFA) on the establishment and maintenance of local authority reserves and balances. The level and utilisation of reserves will be determined formally by the Council, informed by the advice and judgement of the Chief Financial Officer on an annual basis.

- 2.5 In respect of the General Fund Working Balance, it was recommended in the review of reserves report 2024/2025 that the General Fund balance should be between £2.0m to £2.5m. It is the view of the Chief Finance Officer that this level be maintained for 2025/2026. This level represents between 10.7% - 13.4% of the Council's revenue budget 2025/2026.
- 2.6 The Useable Reserves totalling £28.586m on 31 March 2025 have been reviewed for relevance, accuracy and sustainability.
- 2.7 The full list of Earmarked Reserves and their current balance is attached at **Appendix A**.

3. Budget Setting 2026/2027

- 3.1 As the Council looks to set its budget for 2026/2027 we await confirmation of the final funding figures from the government, business rates retention values and Drainage Board Levies payable.
- 3.2 Once the final position is fully known Members will be updated accordingly. The Council holds a Budget Stability Reserve; this reserve currently has a balance of £2.14m which if the Council does face a budget shortfall could be used in the short term to cushion the effect on services whilst savings are identified to bridge any budget gap. Conversely, any surplus will be a movement to reserves, subject to member approval through the Medium Term Financial Plan for 2026/2027.
- 3.3 The Government announced a business rates revaluation reset, which resets the rateable value of properties, which will come into effect on the 1st April 2026. This will mean any growth the Council has over the original baseline may be lost. Whilst it is difficult to quantify at this stage, the Council does have a Business Rates Volatility Reserve of £3.297m to help smooth any impact this reset may have. External advice has suggested that at least £1.3m of this reserve will be needed to fund the business rates reset in 2026/2027. The balance on the reserve included at Appendix A of £2.677m includes an adjustment for the anticipated impact pending the final figure.

4. Consider the level of General Fund Balance

- 4.1 The Council's General Fund Balance, including previously approved use of reserves, is currently forecast at £2.198m as of 31st March 2026 (£2.052m forecast as of 31st March 2031). The Director of Finance and Assets (S151 Officer) considers that this is a satisfactory level of general fund to be maintained compared to the size of the general fund budget.
- 4.2 Whilst there is no prescribed level of General Reserve the Council should hold, the level should not be excessive and it is prudent to consider the size of the Council's revenue budget. It is proposed to maintain a balance of between £2.0m - £2.5m which is 10.7% to 13.4% of the Council's 2025/2026 base budget requirement.

5. Potential Allocation for Reprioritisation

5.1 Corporate Policy and Resources committee on the 12th of June 2025 considered a ‘Review of Reserves’ report to note the value held within Usable Reserves which could be agreed to fund future priorities.

5.2 The amounts which are provisionally allocated for reprioritisation against existing Useable Reserve balances are included in the table at **Appendix A**.

Reserves Name	Balance at 31/03/25 £	Potential Allocation for Reprioritisation £	Other Approved Movements £	Estimated Balance at 31/03/31 £
Service Investment / Renewals Total	4,270,265	(852,900)	880,600	4,297,965
Contingency / Risk Total	5,755,234	(650,000)	59,300	5,164,534
Investment for Priorities Reserve Total	9,532,794	(597,100)	(6,281,070)	2,654,624
Earmarked Reserves Total	19,558,293	(2,100,000)	(5,341,170)	12,117,123
General Fund Balance Total	4,478,192	0	(2,426,400)	2,051,792
Capital Receipts Total	1,479,318	(5,900,000)	4,809,425	388,743
Capital Grants Total	3,070,115	0	399,585	3,469,700
Usable Reserves Grand Total	28,585,918	(8,000,000)	(2,558,560)	18,027,358

5.3 The Corporate Plan is under development and once finalised a separate report will be brought to members to discuss the specific allocation of the £8m to align to corporate priorities.

6. Conclusion

6.1 In conclusion it is recommended to:

- Maintain the general fund balance between £2.0m and £2.5m.

APPENDIX A – BALANCES OF USEABLE RESERVES

Reserve Name	Purpose	Balance at 31/03/25 £	Potential Allocation for Reprioritisation £	Other Approved Movements £	Estimated Balance at 31/03/31 £
Civic Reserve	To fund replacement of Civic Car. Annual contribution to reserve removed from 2026/2027 onwards (approved by CP&R 11/12/25).	25,000		5,000	30,000
District Elections	To finance future Election costs - held every 4 years.	54,000		110,000	164,000
Enforcement Costs - Housing & Planning	To assist with costs incurred in carrying out enforcement works across the Housing and Planning service to fund irrecoverable costs. Works in Default.	29,600		0	29,600
ICT Reserve	To meet the costs of Information & Communications Technology Upgrades.	510,916		58,000	568,916
Members ICT Reserve	Provision of Members' ICT.	26,819		13,300	40,119
Maintenance of Facilities	To meet future property maintenance requirements.	684,794		(150,900)	533,894
Neighbourhood Planning Grant	To allocate Neighbourhood Planning Grant income from MHCLG to support cost of Neighbourhood Planning process.	0		50,000	50,000
Project Investment Reserve	To assist with costs associated with Business Case Development.	1,040,182		(658,800)	381,382
Invest to Save	To support initial investments which deliver savings to the Council over the medium to longer term.	452,900	(452,900)	0	0
Revenue Grants Unapplied	Revenue grants which have yet to be expended.	1,169,100		(604,300)	564,800
Trinity Arts Centre	Increase in ticket prices (eff 18/19) to be transferred to EMR for contribution towards future projects.	50,000		0	50,000
Extended Producer Responsibility (EPR)	to hold the EPR funding and monitor application.	0		1,525,000	1,525,000
Vehicle Replacement Programme	To support service development and replacement fleet across the Authority.	226,953	(400,000)	533,300	360,253
Service Investment / Renewals Total		4,270,265	(852,900)	880,600	4,297,965

Reserve Name	Purpose	Balance at 31/03/25 £	Potential Allocation for Reprioritisation £	Other Approved Movements £	Estimated Balance at 31/03/31 £
Business Rates Volatility Reserve	To meet the costs of any variances of the business rate retention scheme.	1,950,807		726,000	2,676,807
Budget Stability Reserve	This reserve is set aside to smooth the effects of reductions to government funding which may happen during the next Parliament. This will give the Council time to come up with plans to address any budget shortfall and carefully plan any service redesigns which may be necessary.	2,607,827		(467,900)	2,139,927
Uphills Community Centre	Contingency budget (capped at £20k) for unforeseen repairs & maintenance events at Uphills Community Centre-WLDC is obliged to pay/contribute under current arrangements.	7,100		1,200	8,300
Insurance Fund	To meet any excess on insurance claims.	73,200		0	73,200
Redundancy Contingency	To meet costs of staff redundancies.	266,300		0	266,300
Valuation Volatility	To mitigate any loss on investment from the sale of commercial investment properties.	850,000	(650,000)	(200,000)	0
Contingency / Risk Total		5,755,234	(650,000)	59,300	5,164,534
Property Asset Fund	To support strategic housing and commercial property initiatives.	608,016	(246,000)	(82,500)	279,516
Community Grant Scheme	Community grant scheme to support community projects and the councillor award initiative.	22,300		4,400	26,700
Cultural Strategy Reserve	To develop the Council's Cultural Strategy in line with the recommendation contained within the Peer Review.	250,900		249,100	500,000
Communities at Risk	Support for communities at risk (2 identified CAR are currently Hemswell Cliff and South West Ward).	441,805		(299,070)	142,735
Environmental and Climate Change Reserve	Fund projects designed to reduce the carbon impact of the Council's operations.	477,206		(70,000)	407,206
Feasibility Fund	Match funding for the rural business intervention to support businesses with revenue costs.	140,000		(100,000)	40,000
Health and Wellbeing Reserve	To support the delivery of projects aligned to the strategic aims set out in the 'our people' theme within the Corporate Plan.	206,100	(100,000)	(20,000)	86,100
Investment for Growth	To support internal and local housing and business growth.	7,329,466	(251,100)	(6,213,000)	865,366
Public Realm	To support the new capital assets created from Grant Funded capital schemes	0		250,000	250,000
CIL Reserve	Budget smoothing for CIL contributions and expenditure. To fund CIL officer and any other CIL related spend.	57,000		0	57,000
Investment for Priorities Reserve Total		9,532,794	(597,100)	(6,281,070)	2,654,624
Earmarked Reserves Total		19,558,293	(2,100,000)	(5,341,170)	12,117,123

General Fund Balance Total	A working balance to help cushion the impact of uneven cash flows and avoid unnecessary temporary borrowing.	4,478,192	0	(2,426,400)	2,051,792
Capital Receipts Total	Capital receipts are generated from the sale of a local authority's capital assets, such as land, buildings, or vehicles. The two main uses are: financing new capital expenditure and repaying debt.	1,479,318	(5,900,000)	4,809,425	388,743
Capital Grants Total	To provide a specific, restricted source of funding for long-term investments in physical assets and infrastructure.	3,070,115	0	399,585	3,469,700
Useable Reserves Grand Total		28,585,918	(8,000,000)	(2,558,560)	18,027,358



Corporate Policy and
Resources Committee

15th January 2026

Subject: Changes to the Terms of Reference of the Working Group known as the 'Savings Board'

Report by: Director of Finance and Assets (S151)

Contact Officer: Peter Davy
Peter.davy@west-lindsey.gov.uk

Purpose / Summary: To consider changes to the Terms of Reference of the Member Working Group known as the Savings Board at the request of the Administration

RECOMMENDATION(S):

1. That the reviewed Terms of Reference for the Working Group previously known as the Savings Board, as shown at appendix 1, be approved; and
2. That, subject to recommendation 1 being approved, the Committee nominate five cross-party Members to sit on the Member Board for Efficiencies, Income Generation, and Savings.

IMPLICATIONS

Legal: None arising as a result of this report.

Financial: FIN/134/26/CPR/SL

None as a direct result of this report

Staffing: None arising as a result of this report.

Equality and Diversity including Human Rights: None arising as a result of this report.

Risk Assessment : None arising as a result of this report.

Climate Related Risks and Opportunities: None arising as a result of this report.

Title and Location of any Background Papers used in the preparation of this report:

Working Group: Savings, Efficiencies and Income Generation – CP&R Committee
14th November 2024

Call in and Urgency:

Is the decision one which Rule 14 of the Scrutiny Procedure Rules apply?

Yes

No

x

Key Decision:

Yes

No

x

1. Executive Summary

- 1.1 The current administration have advised they would like to update the terms of reference for the Working Group for Savings, Efficiencies and Income Generation (known as the Savings Board), to include a change of membership from three administration members and two opposition members to five cross party Members.
- 1.2 Other amendments include a change to the title of the Group to be the 'Member Board for Efficiencies, Income Generation, and Savings', as well as a focus on online meetings. The proposed reviewed terms of reference can be found at appendix 1. The original terms of reference for the Board were agreed at CP&R Committee on 14th November 2024. These can be found for reference at appendix 1a, with proposed amendments highlighted.

2. Main Report

- 2.1 The Savings Board was approved at the Council's CP&R Committee in November 2024 with the purpose of: -
 - To keep under review the delivery of the approved Medium Term Financial Strategy
 - To provide biannual updates to Overview and Scrutiny Committee and Corporate Policy and Resources Committee of the delivery of the Medium-Term Financial strategy.
 - To provide the opportunity for political input into further funding opportunities for savings and income generation.
 - To develop Members' understanding of the Budgeting process and Financial decision making.
 - To support officers in engaging residents, businesses, town and parish councils to improve our budget consultation process.
- 2.2 Since its inception the board has met once on 9th January 2025 and looked at potential recruitment controls as a way to mitigate potential budget shortfalls in the future.
- 2.3 The group has not met since due to a number of reasons, these include: -
 - The announcement of a programme of local government reorganisation in England
 - The launch of a Fair Funding Review into Council funding and grants
 - The announcement that a full Business Rates reset would take place for the first time since the current system was implemented in April 2013.

- A change in the Administration at the Council

2.4 Due to so much uncertainty it was felt that to take decisions without knowing the funding the Council would receive past the current year could lead to changes in service delivery which ultimately might not be needed.

2.5 With the Council now in the process of setting its next Medium Term Financial Plan with the support of a three year financial settlement from government it means that if savings or income generating schemes are required to help alleviate any budget gaps the Board can be stood up to look at these as they come forward.

3. Recommendations

3.1 As a result of the Council now having a new administration a request has been made that the terms of reference be reviewed and amended. It is therefore recommended that

- the reviewed Terms of Reference for the Working Group previously known as the Savings Board, as shown at appendix 1, be approved; and
- subject to recommendation 1 being approved, the Committee nominate five cross-party Members to sit on the Member Board for Efficiencies, Income Generation, and Savings.

Member Board for Efficiencies, Income Generation, and Savings

Terms of Reference

1 Background

1.1 The Corporate Policy and Resources Committee has requested the establishment of a Working Group to provide oversight of ongoing delivery of the Medium-Term Financial Strategy and to provide political input into new and further opportunities for cashable efficiencies and income generation. The group will also prepare and agree responses to Central Government consultations on funding reform.

2 Purpose of the Working Group

- i. To keep under review the delivery of the approved Medium Term Financial Strategy.
- ii. To provide biannual updates to Overview and Scrutiny Committee and Corporate Policy and Resources Committee of the delivery of the Medium-Term Financial Strategy.
- iii. To provide the opportunity for political input into potential further opportunities for savings and income generation.
- iv. To develop Members' understanding of the Budgeting process and Financial Decision-making process.
- v. To support officers in engaging with Residents, Businesses Town and Parish Councils to improve our Budget Consultation process.

3 Membership of the Group, Chairmanship and Appointments

- 3.1 The Board shall comprise six Members including the serving Chair of Corporate Policy and Resources Committee.
- 3.2 The remaining Members of the Group shall be appointed by Corporate Policy and Resources Committee with membership to be drawn from amongst its members.
- 3.3 Membership will comprise of the Chair of CP&R Committee and five cross-party members.
- 3.5 The Chairman of the Board shall be the Chair of Corporate Policy and Resources Committee.
- 3.6 For continuity purposes the Membership of the Board shall remain in place for one year subject to 3.3 above and then the Board will be reviewed.
- 3.7 The Board will be disbanded following submission of closure report to its parent committee.

APPENDIX A

4 Frequency of Meetings and Quorum

- 4.1 The quorum for a meeting shall be three Members.
- 4.2 The Board shall meet on an 'as required' basis, as identified by the S151 Officer, or as agreed by the Board.
- 4.3 Meetings will be called with at least 14 days' notice.
- 4.4 Where an Elected Member fails to attend 2 consecutive meetings of the Board without having given due reason for their absence or apologies, the Chairman of the Board will have the ability to write to the parent Committee to express concerns regarding an individual's behaviour. Such concerns will be considered at the Parent Committee Chair's Briefing, and it will be in the Chairman's gift to determine whether a request is made to the parent Committee to revise the membership accordingly.

Where non-attendance relates to the Chairman of a Board, the Board will have the same rights as set out above. Regular in-quoracy will be reported to the relevant Parent Committee Chairman's briefing.

- 4.5 Meetings will be held online (with the option for hybrid attendance).

5 Reporting Lines, Accountability and Milestones

- 5.1 The Board is directly responsible to the Corporate Policy and Resources Committee.
- 5.2 The Board has no direct decision-making powers and will make recommendations to the Corporate Policy and Resources Committee if required.
- 5.3 The Chair of the Board, supported by officers, may be invited to report to the Overview and Scrutiny Committee on a biannual basis.

6 Resources

- 6.1 The Board does not have a supporting budget.
- 6.2 If budgets or additional budgets are required, they will be identified on recommendations made to the relevant Policy Committee.
- 6.3 Officers will support the Board as required but there is an expectation that Management Team and the Finance Team will be represented at all meetings with other officers attending as required.

APPENDIX A

6.4 Agendas will be set for each meeting and notes from each meeting will be retained. All papers will be provided on Modern.Gov.

7 Review

7.1 Following approval these Terms of Reference will be reviewed annually by the Board if the Board is still operating.

Record of amendments / approval:

	Approval By:	Date Approved:
Version 1	Corporate Policy & Resources Cttee	14 November 2024
Reviewed	Corporate Policy & Resources Cttee	TBC – 15 January 2026

APPENDIX A

~~Member Savings Board for Savings, Income Generation and Efficiencies~~

Member Board for Efficiencies, Income Generation, and Savings

Terms of Reference Approved by Corporate Policy and Resources Committee

1 Background

The Corporate Policy and Resources Committee has requested the establishment of a Working Group to provide oversight of ongoing delivery of the Medium-Term Financial Strategy and to provide political input into new and further opportunities for cashable efficiencies and income generation. The group will also prepare and agree responses to Central Government consultations on funding reform. ~~The working group will be known as the Savings Board.~~

2 Purpose of the Working Group

- i) To keep under review the delivery of the approved Medium Term Financial Strategy.
- ii) To provide biannual updates to Overview and Scrutiny Committee and Corporate Policy and Resources Committee of the delivery of the Medium-Term Financial Strategy.
- iii) To provide the opportunity for political input into potential further opportunities for savings and income generation.
- iv) To develop Members' understanding of the Budgeting process and Financial Decision-making process.
- v) To support officers in engaging with Residents, Businesses Town and Parish Councils to improve our Budget Consultation process.

3 Membership of the Group, Chairmanship and Appointments

3.1 The **Savings** Board shall comprise six Members including the serving Chair of Corporate Policy and Resources Committee.

3.2 The remaining Members of the Group shall be appointed by Corporate Policy and Resources Committee with membership to be drawn from amongst its members.

3.3 Membership will comprise of the Chair of CP&R Committee, ~~3 Administration Members and 2 Opposition members~~, and 5 cross party Members.

3.5 The Chairman of the **Savings** Board shall be the Chair of Corporate Policy and Resources Committee.

3.6 For continuity purposes the Membership of the Board shall remain in place for one year subject to 3.3 above and then the Board will be reviewed.

3.7 The Board will be disbanded following submission of closure report to its parent committee.

APPENDIX A

4 Frequency of Meetings and Quorum

4.1 The quorum for a meeting shall be three Members.

4.2 The **Savings** Board shall meet **every six weeks** on an 'as required' basis, as identified by the S151 Officer, or as agreed by the Board.

4.3 Meetings will be called with at least 14 days' notice.

4.4 Where an Elected Member fails to attend 2 consecutive meetings of the Board without having given due reason for their absence or apologies, the Chairman of the Board will have the ability to write to the parent Committee to express concerns regarding an individual's behaviour. Such concerns will be considered at the Parent Committee Chair's Briefing, and it will be in the Chairman's Gift to determine whether a request is made to the parent Committee to revise the membership accordingly".

Where non-attendance relates to the Chairman of a Board, the Board will have the same rights as set out above. Regular in-quoracy will be reported to the relevant Parent Committee Chairman's briefing.

4.5 Meetings will be held **face-to-face-online** (with the option for hybrid attendance).

5 Reporting Lines, Accountability and Milestones

5.1 The **Savings** Board is directly responsible to the Corporate Policy and Resources Committee.

5.2 The **Savings** Board has no direct decision-making powers and will make recommendations to the Corporate Policy and Resources Committee/ if required.

5.3 The Chair of the Board, supported by officers **will** may be invited to report to the Overview and Scrutiny Committee on a biannual basis.

6 Resources

6.1 The Board does not have a supporting budget.

6.2 If budgets/ additional budgets are required they will be identified on recommendations made to the relevant Policy Committee.

6.3 Officers **from the following Teams** will support the Board as required but there is an expectation that Management Team and the Finance Team will be represented at all meetings with other officers attending as required.

6.4 Agendas will be set for each meeting and notes from each meeting will be retained. All papers will be provided on Modern.Gov.

APPENDIX A

7 Review

7.1 Following approval these Terms of Reference will be reviewed annually by the Board if the Board is still operating.

Date/ Meeting – Document Approved – Corporate Policy and Resources Committee
14th November 2024

Record of amendments / approval:

Version Control	Meeting	Date Approved
Version 1	Corporate Policy & Resources Cttee	14 November 2024
Reviewed	Corporate Policy & Resources Cttee	TBC – 15 January 2026

Corporate Policy & Resources Committee Work Plan (as at 7 January 2026)

Purpose:

This report provides a summary of items of business due at upcoming meetings.

Recommendation:

1. That members note the contents of this report.

Date	Title	Lead Officer	Purpose of the report	Date First Published
15 JANUARY 2026				
15 Jan 2026	Review of Earmarked Reserves 2025/26	Sue Leversedge, Financial Services Manager (Deputy Section 151)	To receive the annual review of earmarked reserves in advance of the formal Section 25 report (Section 151 Review of Robustness of Reserves) being brought to Council on 2 March 2026.	03 December 2025
15 FEBRUARY 2026				
15 Jan 2026	Change to Terms of Reference of the Savings Board	Peter Davy, Director of Finance and Assets (Section 151 Officer)	To make changes to the Terms of Reference of the Savings Board	03 December 2025
15 Jan 2026	Homelessness reserve draw down	Sarah Elvin, Homes, Health & Wellbeing Team Manager	report to outline a proposed drawn down from the homelessness reserve	03 December 2025
12 FEBRUARY 2026				
12 Feb 2026	2026/27 Progress & Delivery Measure Set	Claire Bailey, Senior Change, Projects and Performance Officer, Darren Mellors, Performance & Programme Manager	Recommendations for the 2025/26 Progress and Delivery measure set,	17 September 2025
12 Feb 2026	WLDC Corporate Plan	Ellen King, Policy & Strategy Officer –	This report presents for approval the Council's proposed Corporate Plan	05 November 2025

Corporate Strategy & Business Planning covering the period 2026 - 2028				
12 Feb 2026	Review of the Anti Money Laundering and Financial Crime Policy	Peter Davy, Director of Finance and Assets (Section 151 Officer)	To review the updated policy which outlines the Council's approach to preventing and identifying all forms of Money Laundering and Financial Crime	03 December 2025
12 Feb 2026	Budget and Treasury Monitoring Qtr. 3 2025/2026	Sue Leversedge, Financial Services Manager (Deputy Section 151)	This report sets out the revenue, capital and treasury management activity from 1st April 2025 to 31st December 2025.	16 July 2025
12 Feb 2026	Corporate Policy and Resources Committee Draft Budget 2026/2027 and estimates to 2030/2031	Sue Leversedge, Financial Services Manager (Deputy Section 151)	The report sets out the draft Revenue Budget 2026/2027 including that of this Committee and those recommended by the Prosperous Communities Committee for the period 2026/2027. It also includes estimates to 2030/2031 to be included in the Medium Term Financial Plan.	03 December 2025
12 Feb 2026	Medium Term Financial Plan 27/28-31/32, the budget 27/28, capital programme 27/28 to 31/32	Peter Davy, Director of Finance and Assets (Section 151 Officer)	The purpose of the Medium-Term Financial Plan (MTFP) is to set a robust overall framework for the Council's Financial Strategy and spending plans over the next 5 years in support of delivering the Corporate Plan. The report also sets out the Council Tax for 2026/27. The Medium Term Financial Analysis includes the budget for 2026/27 and estimates to 2030/31. It is based on assumptions of levels of future Government Funding and revises previous estimates up to 2029/30. The Capital Investment Strategy and Capital Programme records the Council's five year investment plan.	03 December 2025

The Treasury Management Strategy details the Council's Investment, Borrowing Strategies and Minimum Revenue Provision Policy.

16 APRIL 2026

16 Apr 2026	Review of Officer Code of Conduct	Lynne Thomsett, People Services Manager	To review the Officer Code of Conduct in light of associated updated policies.	05 November 2025
16 Apr 2026	Annual Treasury Management Report 2025/26	Caroline Capon, Corporate Finance Team Leader	To report on Annual Treasury Management activities and prudential indicators for 2025/26 in accordance with the Local Government Act 2003	03 December 2025

Agenda Item 8a

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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